

Kempshott Junior School will follow instructions from Department of Education on the COVID-10 (Coronavirus) and Public Health England.

The department of education is emailing the school daily with advice and instructions.

Currently the advice is that no school should be closed in response to a suspected or confirmed COVID-19 case unless advised to do so by the Public Health England.

Mrs Fiona Craig will contact Department of Education and Public Health England for advice and instructions.

Hand Washing Regime

Below we have identified four times during the school day where the children will need to wash their hands. We are also very aware of the impact this will have in class with regards to timings but it is important we do this. We have a responsibility and duty of care to do the very best for our children in reducing and helping to 'contain' the outbreak.

Classes will follow the plan below:

Times children must wash hands:

1. On arrival in the classroom
2. Before break /snack
3. Before lunch
 - All Year groups to wash hands using soap in the work area sinks or children's toilets when they go in to eat lunch (we will use antibacterial gel in the classrooms while available)
4. Before end of day.

Children will also be reminded of the importance of washing hands after going to the toilet and if coughing or sneezing into their hands.

Classes will use the link to teach children how to wash their hands effectively. (Newsround Page <https://www.bbc.co.uk/newsround/51698180>)

Staff must wash hands frequently at school.

(Please can staff bring in any empty soap containers from home so that we can fill them with soap at school.)

Visitors to School

We will ask all visitors to clean their hands with antibacterial gel when they arrive at school. If supplies run out, visitors will be asked to wash their hands and will be escorted to the adult toilets to ensure safeguarding.

School Closure Decision – Out of Hours

If the school is to be closed because of the coronavirus, outside of school hours, all staff members will be texted. A text message will then go out to parents/carers to inform them that the school is closed. It will also be posted on the school website. The length of time the school will be closed will be determined by Public Health England and Department of Education. The school will keep everyone informed by text/email messages. A sign will be placed on the gate to inform everyone that the school is closed.

A link to the Department of Education will be sent to parents for government guidance.

Emergency School Closure Decision – During School Hours

If the government advises that the school should close during school hours we will inform parents by text message and Class DOJO that they will need to collect their children as soon as possible.

If a parent cannot collect and need to send an alternative person to collect, they must let the school office know who this person will be. The office will then pass this information onto the class teacher.

All children must be collected. No child will be allowed to walk home by themselves.

Children will be collected from their class rooms where possible. Where not possible, LSAs will wait at the usual exits and will collect children from class rooms as their parents arrive.

Coronavirus Case Found in School

In the event that cases of the coronavirus are found in school, we will follow instructions from the Department of Education and Public Health England.

The school will be deep cleaned by professional company or staff members.

If any staff members, pupils or parents/carers thinks they have symptoms of the coronavirus, they should call NHS 111 for advice and follow the UK Government advice for childcare or educational settings [gov.uk/government/publications/guidance-to-educational-settings-about-covid-19](https://www.gov.uk/government/publications/guidance-to-educational-settings-about-covid-19). Parents/Carers can visit NHS.UK to find out more information. Teachers and support staff should follow the UK Government advice.

Staff members/parents/carers/pupils must inform the school Head Teacher if they think they have the coronavirus or returning from countries with specific lockdown areas.

GOV.UK Department of Education Coronavirus

Phone: 0800 046 8687

Email: DfE.coronavirushelpline@education.gov.uk

Opening hours: 8am to 6pm (Monday to Friday)

Updates on COVID-19: <https://www.gov.uk/coronavirus>

Guidance for educational settings: <https://www.gov.uk/government/publications/guidance-to-educational-settings-about-covid-19>