

Kempshott Junior School

Old Down Close, Basingstoke, Hampshire, RG22 5LL

Telephone: 01256 326713

www.kempshott-jun.hants.sch.uk



'Teaching with pride, learning with confidence'

Welcome to
Your New School
Year 3

What Happens on the First Day of Term in September?

We aim to make yours and your child's first day at the Juniors as stress free as possible.

Therefore on the first morning of school, the doors will be open at 8.30am, so please come in and make your way to the school hall where tea and coffee will be served and you will be able to have a seat and relax.

The Year 3 Teachers will be there, along with the Head Teacher and Deputy Head Teacher. The children will all sit together and be welcomed by the Head Teacher.

Once this formal welcome is over you will be able to wave goodbye to your child and see them leave with their Teacher as they go off to class.

School finishes at 3.15pm. For the first week or two, your child will be brought out on to the playground at the end of the day by their Teacher who will not release them from their charge until they can see you (or the person they are expecting to collect them). On the first day it will also be an opportunity for parents to come back into school to the classroom and see your child's classroom environment.

Once they are settled in, the normal routine will be that the children will enter and leave the school by their work area doors and meet you on the school playground.

After the first morning, this routine will apply (mornings only).

Children - You will need to bring with you:

- A healthy snack for break time or money to buy a snack from the kitchen. Fruit, raisins and fruit juice are all available to buy from approx 20p - 50p each.
- Your packed lunch in a named lunch box. If you want a school dinner you need to tell your teacher when she takes the dinner register.
- Please ensure all packed lunch food is NUT FREE. Thank you.
- Bottle of water, named.
- PE kit, all items named, for indoor and outdoor lessons in a named bag.
 - Plain white t-shirt, black or navy tracksuit, black shorts in summer, plimsolls or trainers.
- Art overall (an old shirt will do), named.
- Pencil case with pencils, rubber, sharpener etc.
- School Bag: a suitable rucksack/shoulder bag.
- Please name EVERYTHING!!! Including your shoes and coat.

Buddies

The children will meet their 'Buddies' when they come for their visits to the Junior school in July. The Buddy system is designed to give the younger children an older child to go to if they are unsure about anything that goes on in school and it works as follows:

- Each child in Year 3 has a Buddy in Year 5
- When your child moves up to Year 4, they will keep the same Buddy they had in Year 3.
- When your child moves up to Year 5, they become the Buddy of a Year 3 child.

GENERAL INFORMATION

Parents Consent Booklet and Your Child's Basic Information incl Emergency Contacts

You will be sent a letter during the Summer Term explaining how to download the SIMS Parent App Lite. This will give you full access to your child's details that are contained in the emergency contact sheet, including address, telephone numbers, medical conditions, dietary requirements, religious and ethnicity information. You will be able to make any necessary changes to these details in order that we will have up to date information when your child joins us in September.

You will also receive a Parental Consent Booklet. The booklet contains a number of forms that need to be completed and returned to the school office as soon as possible along with the contacts sheet. They include, using images of children, homework agreement and local visit consent forms. This booklet will be kept on file for the duration of your child's stay with us, please update us of any changes to medical conditions or contact telephone numbers and addresses as soon as they happen via the Parent Lite App.

Reporting an Absence

If your child is ill, please can you telephone the school office before 9.00am on 01256 326713. There is an answer phone that you can leave a message regarding absence which is available from 8.30am. The school office will telephone you if you do not contact the school to report an absence. If your child has sickness or diarrhoea they will need to remain at home for a clear 24 hours following the last episode.

SCHOOL DINNERS: Ordering and Paying

School Dinners

There is a menu of our current school meals on the website. The school kitchen operates a winter and summer menu and you will be sent a new menu as soon as they arrive at the school. Dinner orders are taken every morning once the attendance register is taken. The children are told the options available and the teacher records their choices. There is an additional option of a jacket potato during the Autumn and Spring Term and a picnic bag during the Summer Term.

Dinner money is currently £2.40 per day for two courses.

Free School Meals

If you require free school meals, please access our website. The link for free school meals can be found on the School Office page under School Lunches.

Sending Money into School - Online Payments

We operate an online banking facility, details of which will be sent to you in the first week of the Autumn. This can be used for dinner money and school day trips, music lessons Breakfast and Afterschool Clubs and residential.

Cheques or online payments are preferred. Please send cheques into school in a named envelope stating your child's name, class and reason for payment.

Christmas Dinner We invite all the children to take part in our traditional Christmas Meal, we have Christmas crackers, Christmas music and the staff serve the children their meals at the table. The Christmas meal is the same price as a normal school dinner. We will send out a letter in November for the children to order their Christmas Dinner so that we can order in the correct amount of food in advance.

COMMUNICATION

School Website Address - www.kempshott-jun.hants.sch.uk

The website is continually updated with dates and information that will be an invaluable resource for you.

Texting and Emailing Parents

We currently use Teachers2Parents to send out our texts, letters and general communications.

Parent/Teacher Communication - Class Dojo

ClassDojo is a reward scheme for the children that we have been successfully running in school for several years. It covers both behaviour management and allows the Parent and Teacher to communicate throughout the day.

Parent accounts also give you access to the ClassDojo messaging system, which Teachers will use throughout the year to share updates on what the children have been learning in class. These messages are private between parent and teacher creating yet another convenient line of communication.

Once you have signed up for your parent account you have the option to allow your child to sign up for an account. This lets them see how many points they have as well as customise what their avatar looks like.

ClassDojo is available on both the Google Play Store and the Apple App Store enabling you to keep up to date via your smart phone or tablet. It can also be accessed via www.classdojo.com using the web browser on your PC.

Newsletters

We send out a newsletter every Friday along with an email reminder of the following weeks events.

Emergency School Closures

Due to heavy overnight snow the school may be closed, a text & email will be sent to all those registered. The school website will confirm the closure along with local radio stations. If a closure is necessary during the school day, you will receive a text notifying you.

Parents Evenings

We hold a parents evening in the Autumn and Spring terms and offer 2 dates. If you have any major concerns or issues, please come in and see your child's teacher rather than waiting for parents evenings. We operate an online booking service from School Interviews which is the same system that Kempshott Infants School use.

Parents in to View Project Work

Year 3 invite parents in to school periodically to review the terms projects. This is advertised in advance on our website, calendar and by letter.

End of Year School Reports - School reports are issued annually in mid July.

Year 3 Day Trips

Year 3 have three day trips throughout the year, one per term, and are always relevant to the projects that they are working on. In the past they have visited the Natural History Museum in London, Basingstoke Town Centre and Butser Ancient Farm. We try to keep these costs to a minimum and you will be informed of the upcoming trip well in advance.

HOLIDAYS, MUSIC & BALLET EXAMS, SPORTING COMPETITIONS

Holidays Taken During Term Time

Holidays taken during term time will not be authorised in line with Hampshire County Council Policy. If you are planning to take a family holiday during term time, you will need to fill out a Leave of Absence form to explain your child's absence, which is available at the school office.

Please be aware that Hampshire County Council operate a Penalty Charge Notice (fines) system for unauthorised absence.

Time off for Dancing/Music Exams and Sporting Competitions

If your child is taking part in a dancing or music exam or is taking part in a sporting competition a form for approved absence is available from the school office.

MUSIC AND SINGING

Hampshire Music Service

Hampshire Music Service provide us with Music Teachers who are able to offer children the opportunity to learn an instrument. We currently offer woodwind, violin, keyboard and guitar. We heavily subsidise these lessons and the cost of this is currently £62 per term (reviewed annually). You will receive a letter with greater detail regarding how to book your child a place for next year.

Orchestra and Choir

We have a very successful orchestra and choir (Glee Club) who perform in the summer at the Basingstoke Primary Schools Music Festival as well as other events such as singing Christmas Carols at Buckingham Court and in town. Glee Club is open to all year groups but orchestra will require a certain level of ability not normally gained in Year 3.

CLUBS AND AFTERSCHOOL CARE

Clubs

We offer a large range of lunchtime and afterschool clubs which have included homework, knitting, chess, drama, quilling, reading, craft, hockey, rugby, cross country, glee, and cookery to name but a few. Clubs are run termly and a letter will be sent out at the start of each term detailing clubs and times. Your child is welcome to join more than one club, some are more popular than others and a waiting list may be necessary.

Childcare - Breakfast Club and Afterschool Club

We offer both a Breakfast and Afterschool Club to children of both the Juniors and the Infants school as a further support for our working parents.

Breakfast Club runs from 7.30am until 8.40am. The children are given a healthy breakfast with a choice of toast, cereals, fruit, juice, and a daily special. They are then allowed to play a variety of supervised games until school starts. Children from the Infants school are then taken over to their school for the start of their day. Sessions are charged at £4.75* per day.

Afterschool Club runs from 3.15p.m. to 5.45p.m. The children will enjoy a range of activities and organised play with play workers. They will have a snack on arrival and a more substantial meal at approx. 4.45pm. Sessions are charged at £11.00* per day.

We are registered to receive childcare vouchers.

* fees are reviewed annually

GOVERNORS, PARENTS COUNCIL AND KSA

Governing Body

Our Governing Body meets once every half term. If you have any issues that you would like to raise with the Governing Body, please put it in writing and address it to the Clerk to the Governors,
Kempshott Junior School,
Old Down Close,
Basingstoke,
Hampshire,
RG22 5LL.

Parents Council

Our Parents Council is made up of both staff and parents and meets every half term to discuss any issues raised by parents regarding the day to day running of the school. Curriculum issues are not discussed, neither are issues that parents have with individual members of staff or other children.

Kempshott Schools Association (KSA)

We share our hugely successful KSA with the Infants school. They run a large number of fund raising events over the year for all the family. Events include a Christmas and Summer Fair, termly disco's, quiz nights, bags2school, visiting magicians and the Easter Egg Hunt to name but a few. All events are advertised in advance and can be found on our website.

CHARITY FUNDRAISING

Fundraising Events (school, not KSA)

We run a number of fundraising and charity events throughout the year. Each year we have a chosen charity that the majority of fundraising is donated to. The children vote on which charity they wish to support and we invite the charities in to talk to the children to give them a better understanding of who they are raising money for.

The Christmas Present Room

We have a lovely fundraiser in December, whereby the children have a non uniform day for which they bring in an unwanted present. The children are then able to visit the present room and buy a present for Mum or Dad for £1, which is then gift wrapped and the children can put it under their Christmas tree without Mum or Dad knowing what the gift is.

Children in Need and Red Nose Day

These days are both non uniform days in return for a donation.

As with all fundraising, none of it is compulsory or expected. On a non uniform day if you do not wish to pay the donation, your child is still welcome to wear non uniform.

MISCELLANEOUS INFO

Houses

Our Houses are Ash, Beech and Oak. Each class is split equally between these houses. Christmas Productions and Sports Day are organised via Houses, siblings are always placed in the same house. Children earn House Points for general behaviour and attendance. The House Cup is awarded to the winning House at the end of the school year.

House School Productions

There are 6 performances of our House Christmas Productions, a matinee and an evening performance for Ash, Beech and Oak. Auditions are held for main parts but all children will participate. Tickets are sold for this event.

House Sports Day

This is held in late June or early July and is weather dependant. As in previous years we try to have our Sports Days on the same day as the Infants, with a picnic lunch in between for parents to stay and eat with their children on the field.

School Council

We have a School Council which is made up of 12 children, one from each class, elected by the children early in the Autumn Term. The School Council meets every week to discuss relevant issues. There are suggestion boxes in each work area for children to submit their concerns.

Online Learning Platforms

We currently subscribe to various online learning platforms which once the children join us they will be given a log in for both and are able to complete literacy and numeracy homework online, at home. On our website in the Pupil Area Page, there are lists of other websites that help the children with their general learning.

The Main School Gate

You will not be permitted to drive onto the school grounds between 8.20 - 9.00am and 3.00 - 3.30pm as the main entrance gate will be locked. This is for the safety of our children, parents and staff. The barrier is operated via the Infants School.

School Photographs

We currently use Snappers Photography for our class and individual school photographs. The individual photographs are taken early in the Autumn Term and the class photographs towards the end of the school year.

We will photograph siblings who both attend the Junior School but do not bring siblings over from the Infants School.

Snappers offer an evening session for families who wish to be photographed together.

Helping Parents

We warmly welcome parents to come into school to help listen to the children read, chaperoning on day trips and helping in class with projects.

You will need to be DBS checked (Disclaimer and Barring Service, this is a criminal records check), if you have an existing DBS with the Infants School, this will be valid for working with within the Junior School. If you wish to be DBS checked, it is a very simple process that is undertaken online, please enquire at the school office.

REWARDS

ClassDojo – Behaviour Management System and Teacher, Parent Communications

ClassDojo is a reward scheme for the children that we have been successfully running in school for several years. It covers both behaviour management and allows the Parent and Teacher to communicate throughout the day.

Behaviour Management - Each pupil will have their own avatar that will be awarded points for displaying certain behaviours or traits. These will be decided as a class and be based on the class charter which will be created during the first few days back at school in September.

This application goes beyond the classroom and with the code (which will be issued by a separate letter), allows you to sign up for your own parent account. Having your own account will enable you to become more engaged in the classroom as you will be able to see how many points your child has gained and what these have been for.

Dojo Reward System - All children are rewarded via the Dojo system. When a child has collected 10 Dojo points they exchange this for a Commendation. This is a blue certificate which is presented in an assembly. Once a number of commendations have been awarded the children will receive the following which are presented at an assembly:

5 commendations: Copper certificate	20 commendations: Gold certificate
10 commendations: Bronze certificate	25 Commendations: Platinum certificate
15 commendations: Silver certificate	

House Points

The children are placed in to Houses: Ash, Beech and Oak are awarded House Points by all members of staff as rewards for good work and behaviour. Siblings will be placed in the same Houses.

Attendance Certificates

We encourage our children to have 100% attendance at school. Every week the House with the highest attendance percentage is announced in assembly and will receive House points. At the end of every half term certificates will be presented to those children who have achieved 100% attendance and the class with the highest attendance will receive a class treat.

Handwriting Certificates

Certificates are presented to the children when they reach the following requirements:

Certificate One

Lettes are always accurately formed, letters are consistent in size, writing is starting to join up and words are well spaced.

Certificate Two

Handwriting is joined and legible, joining lines between letters are always consistent in size, ascenders and descenders are in proportion and mainly parallel.

Certificate Three

Handwriting is fluent, joined and legible, handwriting shows confidence in style.

Times Tables Certificates

Certificates are presented to the children when they reach the following requirements:

Bronze for being able to recite the 2, 3, 4, 5, 6 and 10 times tables.

Silver for being able to recite the times tables up to 10.

Gold for having rapid recall of all table facts up to 10.

Platinum for rapid recall of all table facts up to 10 **AND** knowing squares of numbers up to 10 x 10 and squares of multiples of 10 up to 120 x 120.

THINGS TO LOOK FORWARD TO:

School Trips and Residential Visits

We currently have 2 residential trips that take place in Year 5 and 6. These are optional trips for the children but we do encourage the children to take part in them as they help the children to develop and enhance their social skills. The locations of these visits may vary over time but at the moment we have residential visits to the following places.

Year 5 - a 4 night residential trip to Stubbington Study Centre

Year 6 - a 4 night residential trip to Calshot Activities Centre

These trips are advertised well in advance and information evenings are held for parents before they commit to sending their child on the trips. A non-refundable deposit is taken for each trip and plenty of time will be given for payment in full to be made.

If you experience any problems with paying for these trips it is advised that you contact the school office who will make an appointment for you to discuss any issues with the Head.

School Activity Weeks

The school will run occasional weeks of activity e.g. Indian Week, WW11 Week, which may incur small fees for cooking and DT projects. These will be advertised well in advance.

Year 5: First Aid Training

Year 5 have an intensive three day First Aid Training course run onsite by Heartstart.

Year 5: Swimming Lessons

The swimming lessons are part of the national curriculum and are therefore not chargeable to parents, however, we do pass on the cost of hiring the bus to transport the children to the swimming pool. Swimming is a compulsory event as it constitutes the PE lessons for that half term.

Years 5 & 6: Netball, Hockey, Cricket and Rugby Tournaments

The older children are given the opportunity to take part in inter-schools sports tournaments which take place at local schools and Down Grange. There are usually approx. 3 of these during the Autumn and Spring Term.

Year 6: Cycling Proficiency Lessons

Cycling proficiency also takes place during the spring or summer term and this is a free service operated by Hampshire County Council. A letter will be sent out detailing the course and you will need to register your interest in order for your child to take part. These lessons will take place during the school day. We currently have cycling racks for approximately 55 bikes.

Year 6: Leavers Production

Year 6 will perform their Leavers Production at the end of the Summer Term. Tickets are sold for this event.

Music Concerts

Our Choir (*Glee*), Orchestra and Hampshire Music Service pupils hold two concerts a year, one at Christmas and one at the end of the school year. These are for the parents of the children involved and are a non ticketed event.

We really hope you enjoy your child's time with us at Kempshott Junior School. We feel that communication between the school and the parents is vitally important to ensure a successful and fulfilling four years with us.

Please do not hesitate to contact your child's teacher, the Head Teacher or the Deputy Head Teacher if you have any issues at all.

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